

# MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, April 7, 2025

The April 7, 2025 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:04 p.m. by President, Peggy Petkas.

## Members Present:

Don Adams	Anne Bournier
Susan Polino	Peggy Petkas
Bob Taylor	Randy Bertetto
Kyle Daniels	Andrea Schulein

Also present                      Susan Colbert, Library Director

Absent:                      Amy Kloos

## Minutes:

The minutes of the March 4, 2025 meeting were reviewed. Corrections were noted. A motion was made by Randy Bertetto and seconded to accept the minutes with corrections. The motion was voted on and passed unanimously.

## Treasurer's Report:

The treasurer's reports for the month of March 2025 were reviewed by the Board. A motion was made by Andrea Schulein and seconded to accept the treasurer's reports. The motion was voted on and passed unanimously.

## Librarian's Report -

- A. Microfilm has been sent to Advantage Archives to be digitalized.
- B. The new desk chairs are in use. It was decided to put the old desk chairs for sale for a nominal fee at the yearly book sale.
- C. CTS has installed the new phone system and cleaned up several areas where wires and cords were disorganized.
- D. Project Next Generation grants are on hold due to questionable funding by the Library Services and Technology Act (LSTA) which in turn is funded through the Institute of Museum and Library Services (IMLS). Note: Our present grants are funded.
- E. Quarterly reports for the PNG and Technology grants are in progress.
- F. The annual report to the Illinois State Library is in progress and will be submitted by May 30, 2025.
- G. A list of upcoming events and library closures was handed out.

A motion was made by Kyle Daniels and seconded to accept the librarian's report. The motion was

voted on and passed unanimously.

**Old Business:**

Paint colors for the new outside bench were discussed and a two-tone color was decided on. The rodent problem in the library has been successfully eliminated.

**New Business:**

The budget committee met on April 1, 2025 at 6:00 to work on the 2025-2026 Sparta Public Library budget. The temporary budget was distributed to the Board members. Salary increases were proposed. Those employees that have worked fifteen years or more will be given a \$1.00/paycheck raise. Those employees working 5 or more years will be given a .50/paycheck raise. Other employees will remain at their present salary.

The Library Board reviewed the temporary budget before it is submitted to the city for review.

A motion was made to accept the temporary budget. The motion was seconded, voted on and passed unanimously.

Glitter Report: Peggy Petkas reported on the successful dinner and auction. There were many compliments on the food, serving staff (volunteers from Leo's) and decorations.

A motion was made by Anne Bournier to adjourn the meeting. The motion was seconded, voted on and passed unanimously. The meeting was adjourned at 6:50 p.m.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary