

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, March 3, 2025

The March 3, 2025 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:04 p.m. by President, Peggy Petkas.

Members Present:

Don Adams	Anne Bournier
Susan Polino	Peggy Petkas
Bob Taylor	Randy Bertetto
Kyle Daniels	Andrea Schulein
Amy Kloos	
Absent:	Susan Colbert, Library Director

Guest:

Bruce Ethington, representing CTS, presented the Board with possible technology updates to the library phone system. Included in his report were cleaning up the "wire clutter" that exists in areas at no charge, an all-cloud based system minus any wires, the monthly charge that will include the needed phones and maintenance.

There was a discussion after Mr. Ethington left, reviewing what was presented.

Minutes:

The minutes of the February 3, 2025 meeting were reviewed. Corrections were noted. A motion was made by Randy Bertetto and seconded to accept the minutes with corrections. The motion carried unanimously.

Treasurer's Report:

A message was handed out answering last month's inquiry on the randomness of utility charges. The treasurer's reports for the month of February 2025 were reviewed by the Board. A motion was made by Andrea Schulein and seconded to accept the treasurer's reports.

Librarian's Report -

Due to the absence of the librarian, an abbreviated list was discussed.

A. The solar panels seem to be operational.

B. A rodent problem has been reported by the library staff. Several mice and droppings have been seen in library cabinets. Complete Exterminating has placed several glue traps around but the problem persists.

Andrea Schulein made a motion to further expand any funds needed to allow Complete Exterminating to further treat this problem without the use of poisonous pesticides. The motion was seconded and there was a unanimous vote to accept the motion.

A motion was made by Amy Kloos and seconded to accept the librarian's report. The motion was voted on and passed unanimously.

Old Business:

Kyle Daniels gave a report on the upcoming Glitter Dinner and Auction sponsored by the Friends of the Sparta Public Library. It was reported that desired Interactive Game Table (or Game Table) be paid for by the Friends with the profits from the dinner auction.

New Business:

- The budget committee will meet on April 1, 2025 at 6:00 to work on the 2025-2026 Sparta Public Library budget. The committee consists of the following: Randy Bertetto, Anne Bournier, Kyle Daniels and Peggy Petkas.
- End of fiscal year purchases from the library budget.
 - Amy Kloos made a motion to authorize the librarian to purchase six new chairs.
 - Andrea Schulein made a motion to authorize the librarian to digitalize the library microfilm.
 - Randy Bertetto made a motion to authorize the librarian to spend any remaining funds necessary for the advancement of the library.
- Kyle Daniels made a motion to authorize the librarian to approve the installment of the CTS phone system to replace the present outdated one.

A motion was made by Anne Bournier and seconded to adjourn the meeting at 6:48.

A vote was taken and the motion passed unanimously.

Respectfully submitted,

Susan Polino
Sparta Library Board Secretary