

# MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, April 1, 2024

The April 1, 2024 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:08 p.m. by Vice-President, Peggy Petkas.

## Members Present:

Don Adams	Anne Bourner
Susan Polino	Peggy Petkas
Amy Kloos	Bob Taylor
Randy Bertetto	Kyle Daniels

Others Present: Susan Colbert, Library Director

## Minutes:

The minutes of the March 4, 2024 meeting were reviewed. A motion was made by Randy Bertetto and seconded to accept the minutes. The motion carried unanimously.

## Correspondence:

None

## Treasurer's Report :

The treasurer's reports for the month of March were reviewed by the Board.

There was a question raised on the negative balance listed for March.

A motion was made by Bob Taylor and seconded to accept the treasurer's reports. Motion passed unanimously.

## Librarian's Report - Susan Colbert

A. After an update on the Live & Learn grant there was a question on whether the leftover money would cover the addition of a charging station pole and a few more pieces of furniture for the children's area.

B. The Illinois Public Library Annual Report will be submitted by 5/30/24.

C. The grant for Project Next Generation will be submitted by 4/30/24.

D. PNG and Live & Learn Mini-Construction grant quarterly reports will be submitted by 4/15/24.

E. April 7-13 is National Library Week. Many activities are planned for the library.

F. A motion was made by Randy Bertetto to increase the funds to \$8,000.00 on the Library Visa card to account for increases in spending. (In lieu of using the checkbook.)

A motion was made by Anne Bourner and seconded to accept the librarian's report. The motion was voted on and passed unanimously.

**Old Business:**

The finance committee ( Randy, Kyle, Anne, Peggy) met and submitted a proposed budget to the members of the full board of the Sparta Public Library. The minutes of the meeting were submitted to the Board. Amy Kloos made a motion to accept the minutes. The motion was seconded and passed unanimously.

There was a line by line presentation of the proposed budget. Several numerical mistakes were noted and corrected. A motion was made by Anne Bourner and seconded to accept the corrected budget. The motion passed unanimously.

***New Business:***

A. To adjust the pay for new members and those that have been employed for many years, a sliding scale was proposed beginning on April 1, 2024.

These increases will be reassessed with possible adjustments in April 2025.

2 new employees will remain at their present rate.

3 employees will receive a fifty cent hourly increase.

3 long term employees will receive a one dollar hourly increase.

A motion was made by Don Adams and seconded to accept the sliding pay scale. The motion passed unanimously.

B. Peggy Petkas gave a report on the success of the Glitter dinner and auction. Due to outstanding bills, a final report on profit will be stated at the May meeting.

C. Decision on appointing a new Library Board member is tabled until the May meeting.

**Comments:** None

A motion was made by Anne Bourner and seconded to adjourn the meeting at 7:15.

A vote was taken and the motion passed unanimously.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary