

# MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, March 4, 2024

The March 4, 2024 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:05 PM by Vice-President, Peggy Petkas.

## Members Present:

Don Adams	Anne Bourner
Peggy Petkas	Bob Taylor
Randy Bertetto	Kyle Daniels

## Members Absent:

Susan Polino  
Amy Kloos

## Others Present:

Susan Colbert, Library Director

## Minutes:

The minutes of the February 5, 2024 meeting were reviewed. One correction was made, to remove a list of projects that were unrelated to the Live & Learn grant that was discussed during the Librarian's Report. A motion was made to accept the minutes as corrected by Anne Bourner and seconded by Randy Bertetto. The motion passed unanimously.

## Correspondence:

There was no correspondence.

## Treasurer's Report:

The treasurer's reports for the month of February were reviewed. There was a discussion about the increase in Health Insurance costs for the month of February. It was noted that it was likely related to the Susan's recent surgery. There was also a question about an additional payment for liability insurance on the city's report, which will have to be followed up on. A motion was made to accept the treasurer's reports by Don Adams and seconded by Randy Bertetto. A second motion was made by Don Adams and seconded Bob Taylor to pay the outstanding bills. Both motions passed unanimously.

## Librarian's Report – Susan Colbert:

1. The SHARE fee increase passed, but the total increase for our library is unknown at this time.
2. The new window in the children's area has been installed by Anchor Construction.
3. The board went on a walkthrough of the children's and young adult areas with the Director to look at her suggestions for further improvements using the Live & Learn Construction grant. Some of the items discussed included painting the children's area, installing a LEGO wall, and getting new furniture for the children's area. Susan also proposed removing a shelf from the YA section to put new seating there. A motion was made by Randy Bertetto to give Susan permission to continue with the improvements in the library, not to exceed the available grant money. The motion was seconded by Anne Bourner and passed unanimously.

4. A discussion was held about what to do with the bench outside of the front door, as it needs maintenance. It was decided to ask Michael Cavalier who has been maintaining the bench first.
5. Susan received a quote from a window washer that was very expensive, she will attempt to find someone else who can clean the library's windows.

A motion was made by Don Adams and seconded by Randy Bertetto to accept the librarian's report. The motion passed unanimously.

**Old Business:**

A discussion was held about possible names to recommend to the City Council for a new board member.

**New Business:**

Peggy has been attempting to contact the City about our budget amount for the next fiscal year. She has tried both emailing and calling and has not gotten a response. Randy was also unsuccessful. It was suggested to also ask the City about IMRF increases. A Budget Committee meeting was scheduled for Monday, March 11, 2024 at 6:00 PM.

**Public Comments:**

None

A motion was made by Bob Taylor and seconded by Anne Bourner to adjourn the meeting at 7:20 PM. The motion passed unanimously.

Respectfully submitted,

Kyle Daniels