

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, January 8, 2024

The January 8, 2024 meeting of the Sparta Public Library Board of Trustees was called to order in the meeting room at 6:08 p.m. by Vice-President, Peggy Petkas.

Members Present:

Don Adams	Anne Bourner
Susan Polino	Peggy Petkas
Amy Kloos	Bob Taylor

Absent:

Richard Cavalier
Randy Bertetto
Kyle Daniels

Others Present: Susan Colbert, Library Director

Minutes:

The minutes of the December 11, 2023 meeting were reviewed. A motion was made by Anne Bourner and seconded to accept the minutes with corrections. The motion carried unanimously.

Correspondence:

A letter was received and presented to the board from Richard Cavalier's son. Richard has asked to resign from the board due to health concerns. His letter will be forwarded on to the city who will make the final determination.

Two thank you notes were read. Susan Colbert thanked the staff for their Christmas presents. The library staff thanked the board for their Christmas dinner.

Treasurer's Report -

The treasurer's reports for the month of December 2023 were reviewed by the Board. A motion was made by Don Adams and seconded to accept the treasurer's reports. A motion was made by Amy Kloos and seconded to pay outstanding bills. Motions passed unanimously.

Librarian's Report - Susan Colbert

A. Several reports were submitted this month:

- Live & Learn Construction Quarterly Report
- Project Next Generation Quarterly Report
- Per Capita Application (FY 2024)
- Per Capita Expenditures (FY2022)

Book Banning form

B. The new roof installation has been completed by GRP Wegman.

C. The new contract for Clearwave is coming due. This motion has been tabled until the February meeting.

*A motion was made by Anne Bourner and seconded to accept the librarian's report. The motion was voted on and passed unanimously.

Old Business:

The board is waiting to hear back from Anchor Construction on a starting date for installation of the window in the children's area.

New Business:

Anne Bourner made a motion that the closed session minutes remain closed. A vote was taken The measure passed unanimously.

A new library budget is due by April 1, 2024. There is a need for a new budget chairman to undertake this task. Several names were mentioned and they will be asked if they are willing.

There was a discussion of a gift for Richard Cavalier. Peggy will look into getting a plaque.

Discussion whether the increase in worker's comp for the city will increase library staff worker's comp.

*A motion was made by Anne Bourner to adjourn the meeting at 6:58. A vote was taken and the motion passed unanimously.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary