

Librarian's Report

For December 11, 2023 Meeting

1. Live & Learn Mini-Construction Grant

The automatic door operators have been installed and a bill from Liberty Glass received.

I have received a bid from Brian Eggemeyer of Anchor Construction for cutting and installing a window in the children's area.

2. Updates to the library

The company that the city hired to replace the lights in the library began the project on Monday, October 23. Most of the long bulbs in the library have been replaced. Corey emailed he will contact Hall Electric to replace the can lights and look into a light for the flag pole

3. Closure dates for Christmas Eve and Christmas Day

Because Christmas Eve is a paid holiday and is on Sunday, the library will be closed on December 22nd.

4. Comwell

Comwell provides behavioral health and developmental disability services to individuals with intellectual or developmental disabilities. On November 21, the library provided a sewing class, taught by Lynette for 6 individuals who are clients of Comwell. Everyone had a great time and wondered if they could return for other "fun" activities. Lynette was very agreeable to offering some more classes. The library has entered into an understanding with Comwell to provide other "educational services" such as sewing, cooking, library etiquette, etc.

5. Mobile Memory Lab

The Mobile Memory Lab was here on Wednesday, November 15. There were 6 people who brought their family pictures and artifacts.

6. New hire

Linda Wiley, our newest hire, is quickly learning our system and is becoming a valuable member of our team.

7. Closed Session Items

Motion, discussion and vote on Closed Session Items.

8. Sending microfilm to Edwardsville for cataloging

One of the IHLS system staff that was here during the Mobile Memory Lab event is a cataloger at the Edwardsville office. She catalogs microfilm. She & I discussed our library's microfilm collection and the fact that it is not cataloged. She can catalog our microfilm if it is sent to her. There is no cost for this.

For your consideration: The board needs a motion, discussion and vote to send our microfilm collection to the IHLS Cataloging Center at Edwardsville.

9. Upcoming Events

Dec. 2: Kids' Take and Make Kits Available

Dec 2: Adults' Take and Make Kits Available

Dec 7: Christy Howell presents Tabletop Greenery Program, 5:30 pm

Dec 7: Popcorn Thursday, All Day

Dec 11: Board meeting, 6:00 pm

Dec 14: Kidz Club Zone – Reindeer Games, ages 5-10, 4:00 pm

Dec 15: Story Hour with Grandma Bee, ages 0-5, 11:00 am

Dec 14: Popcorn Thursday, All Day

Dec 21: Popcorn Thursday, All Day

Dec 22: Library Closed – Christmas Eve

Dec 23: Library Closed

Dec 25: Library Closed – Christmas Day

Dec 28: Popcorn Thursday – All Day

Respectfully submitted by Susan Colbert on December 11, 2023