

# MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

October 2, 2023

The meeting of the Sparta Public Library Board of Trustees was called to order October 2, 2023 at 6:07 p.m. by Vice-President Peggy Petkas in the meeting room.

**Members Present:**

Don Adams

Amy Kloos

Anne Bourner

Peggy Petkas

Kyle Daniels

Bob Taylor

**Absent:**

Richard Cavalier

**Excused:**

Susan Polino

Randy Bertetto

**Others Present:** Susan Colbert, Library Director

**Minutes:**

A motion was made by Anne to approve the minutes of the September 5, 2023 meeting as presented. Motion carried.

**Correspondence:** None

**Treasurer's Report:**

Kyle made a motion to approve the treasurer's report as corrected. Motion carried. Bob made a motion to pay the bills. Motion carried.

**Librarian's Report:**

Susan reported that our new employee, Beryle Ethington, is working out well and is enjoying working at the library. Cindy Dean will continue to work for at least one more month.

**Library Crawl:** Sparta is participating in the crawl. Susan invited any board member to take a passport and visit other libraries.

**Live & Learn Mini-Construction Grant:** Susan reported that Liberty Glass is still waiting on a part. Oscar Caraway will give a proposal for a 5ft x 6ft safety glass window in the children's area and the replacement of the wall board.

**Mobile Memory Event:** Wednesday November 15, the mobile memory will be available for area collections and archives and to record area history.

**Polaris Maintenance:** Due to a Polaris upgrade, all Polaris functions will be unavailable from 6 p.m. on Monday, October 9, until the next morning.

**Telescope:** The telescope purchased by the Friends is ready to be checked out.

Surgery: Susan will have surgery on December 19 and will be out for at least 4 weeks.

Photocopier: After discussion it was decided to stay with Da-Com Corporation at a monthly cost of \$179.50. This cost includes all parts, labor, toner and service calls. Also, up to 1200 mono copies per month and up to 600 color copies per month.

Anne moved to accept the Librarian's Report. Motion carried.

**Old Business:** None

**New Business:** None

Kyle made a motion to adjourn. Motion Carried.

Respectfully submitted,

Anne Bourner