

# MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, March 6, 2023

The March 6, 2023 meeting of the Sparta Public Library Board of Trustees was called to order by Vice President Peggy Petkas in the meeting room at 6:00 p.m.

## Members Present:

Don Adams	Amy Kloos - absent
Randy Bertetto	Richard Cavalier - absent
Peggy Petkas	Anne Bourner - absent
Susan Polino	
Steven Gerlach	
Bob Taylor	

Others Present: Susan Colbert, Library Director

## Minutes:

The minutes of the February 2023 meeting were reviewed. The minutes were amended with a clerical error noted. A motion was made by Bob Taylor and seconded to accept the amended minutes. The motion carried unanimously.

**Correspondence:** None

## Treasurer's Report -Steve Gerlach

The treasurer's reports for the month of February 2023 were reviewed by the Board. A motion was made by Don Adams and seconded to accept each of the reports. The motion carried unanimously.

## Librarian's Report - Susan Colbert

1. The ICash event was moved from March 15, 2023 to March 8, 2023.
2. There were several applications for new library staff. None were chosen at this time.

## Old Business:

Old audios of the minutes of closed meetings are slated to be destroyed as per recommendation of the Illinois Heartland Library System. The minutes of past closed sessions are to be kept in the safe.

## New Business:

Richard Cavalier and Steve Gerlach met with Sparta City officials, Corey Rheinecker and Allen Young, regarding the proposed library budget for the upcoming year. Steve noted that there was an increase in the liability insurance of 15% for the upcoming year. The budget was distributed to the Board members to look over and entertain questions. Steve went over each area of the budget thoroughly.

Don Adams made a motion to accept the proposed budget. The motion was seconded and the motion passed with a unanimous vote.

2. There is still \$25,000 left in last year's budget. Ideas were submitted in several areas that still need to be addressed with those funds.

Bob Taylor made a motion that allows Sue Colbert to purchase a new computer from Lazerware and to spend additional funds on library improvements that she deems necessary; not to exceed the budget amount.

3. The city is looking into ways to reduce future utility bills by using federal grants to install solar panels where feasible. The library roof would be looked at as a place solar could be placed. Before that could be done, a new roof would most likely have to be installed.

4. The library still has several leaks that need to be addressed both on the roof and around the foundation.

5. Peggy Petkas reported that good progress is being made on the upcoming Glitter dinner and auction.

Respectfully submitted,

Susan Polino

Sparta Library Board Secretary