

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, November 7, 2022

The November 7, 2022, meeting of the Sparta Public Library Board of Trustees was called to order by President Richard Cavalier in the meeting room at 6:00 p.m.

Members Present:

Don Adams	Amy Kloos
Randy Bertetto	Bob Taylor
Anne Bourner	Richard Cavalier
Peggy Petkas	Steve Gerlach- absent
Susan Polino	

Others Present: Susan Colbert, Library Director

Minutes:

The minutes of October 3, 2022, meeting were reviewed. A motion was made by Anne Bourner to accept the minutes with a minor correction. The motion carried unanimously.

Correspondence: None

Treasurer's Report - Anne Bourner

The treasurer's report for the month of October, 2022 was reviewed by the Board. It was moved by Peggy Petkas to accept each of the reports. The motion was seconded and the motion carried unanimously.

The bills paid in November for October were presented and reviewed by the Board. It was moved by Peggy Petkas and seconded that these bills and any other bills that come in after the meeting date be paid. The motion carried unanimously.

Librarian's Report - Susan Colbert

1. There was a discussion on a network upgrade by Lazerware. There are funds available for an upgrade. Randy Bertetto made a motion to accept the quote from Lazerware to make the needed upgrades. The motion was seconded and passed unanimously.
2. Sue Colbert passed out a list of upcoming library events.

Peggy Petkas made a motion to accept the Librarian's report. It was seconded and the motion carried unanimously.

Old Business - Continuation of the Review of Serving our Public 4.0: Standards for Illinois Public Libraries. Review is now completed.

New Business -

1. Staff raises: The library staff will receive a fifty cent/hour raise effective November 1, 2022.
2. Librarian Christmas Dinner: Peggy Petkas made a motion to have the annual Librarian's Christmas Dinner. The motion was seconded and passed unanimously.
3. Staff In-Service Day: The staff plans to visit other local libraries. They will return to Sparta Library and do a walk through to assess if ideas seen on their visits might be implemented at Sparta. Anne Bourner made a motion to close the library on January 23 to allow the librarians to visit other local libraries. The motion was seconded and passed unanimously.
4. Employee resignation: An employee recently resigned. A librarian has offered to stay on to work on Project Next Generation and also to work on Fridays and Saturdays.

Public Comments-

A total of 51 people participated in the recent Library Crawl. Three of our patrons participated.

We have received many compliments on our library and staff.

The recent Veterans program during Coffee by the Books was well attended. Attendees were treated to pictures of local deceased heroes and some wonderful discussions.

Amy Kloos made a motion to adjourn the meeting.

The motion was seconded and the motion carried unanimously.

The next meeting will be on Monday, December 5, 2022.

Respectfully submitted,

Susan Polino

Library Board Secretary