

Librarian's Report

For September 12, 2022 Meeting

1. FY2022 Per Capita Grant

The library received the Per Capita grant check on August 29 in the amount of \$6,040.13.

2. FY2023 Per Capita requirements

The requirements will be the same as the last two years which means the board and I will be reviewing "Serving Our Public 4.0 Standards for Illinois Public Libraries", all chapters. We'll plan to start at the October board meeting and do a few chapters each month.

3. Project Next Generation Grant awarded

The library was awarded the FY 2023 PNG grant in the amount of \$9,564.00. The theme for PNG this year is "Cooking, Creating and Constructing: It's a STEAM Thing!" Linda Daniels and Lynette Jalivay will be the mentors. I have submitted the PNG FY 2022 quarterly and final reports.

4. Public Library Association (PLA) grant awarded

The library was awarded a PLA grant, in the amount of \$4,000.00 to be used to train adults in computer program usage. Lynette Jalivay will be presenting the programs.

5. Illinois Humanities Grant I

The remainder of the Humanities Grant the library received has been used to set up a coffee area for senior citizen programming. The first program will be held September 16 at 10:15 a.m. The program will be led by Linda Daniels and will feature, in addition to coffee and snacks, old newspapers, old yearbooks and discussions. I have submitted the Humanities Grant final report.

6. Illinois Humanities Grant II

Our application for the second Illinois Humanities grant was denied. They had a large response from libraries applying for it.

7. Increase in Janitorial Fees

H. E. C. Cleaning Services have been charging the library \$300.00 per month for cleaning for at least 8 years. In July they emailed that they are increasing the fee to \$495 per month.

8. Water Fountain

The water fountain has been covered since March 2020 in response to COVID-19. I don't know if the filter has ever been changed. I have spoken to Joe Deutschmann about checking the fountain and seeing what needs to be done to make it sanitary. He is to stop in and look at it.

9. Pressure Washing of the building

Bradley of Bradley Painting, pressure washed the building August 24 in preparation for painting. Also on August 24, Peggy Petkas, Sue Polino, Bob Taylor and I met with Katie Stork Smith to hear her proposed color scheme for painting the library. The board agreed with her suggested colors of brown and burgundy.

10. Hiring an E-rate consultant

E-rate is a federally funded program that provides discounts to schools and libraries for broadband and communication services. Filing for e-rate funding is a complicated and time-consuming process. As I have not been in on this process for several years, I would like to hire a consultant to do the e-rate filing.

11. Summer Reading Report

Sue Pirtle and Linda Daniels offered Summer Reading programs that were well attended and greatly enjoyed.

12.Upcoming Events

Sept 5: Library Closed – Labor Day

Sept 6: Bouncing Back: Microsoft Word; 5:00 pm

Sept 7: Miss Hope’s Story Hour, 11:00 am

Sept 9: PNG “The Spaghetti Marshmallow Challenge”; 3:30 pm

Sept 12: Library Board of Trustees Meeting 6:00 pm

Sept 12: Kids Club Zone “Ahoy Mateys”; 4:30 pm

Sept 13: Bouncing Back: Word; 5:00 pm

Sept 15: Bouncing Back: Excel, 5:00 pm

Sept 16: Senior Citizens Coffee Kick-off; 10:15 am

Sept 16: PNG “3D Doodle Pen”; 3:30 pm

Sept 19: PNG & Bouncing Back Awards Day; 5:00 pm

Sept 20: Bouncing Back: Word; 5:00 pm

Sept 22: Bouncing Back: Excel; 5:00 pm

Sept 23: PNG: 3:30 pm

Sept 26: Kids Club Zone, Western theme, 4:30 pm

Sept 27: Bouncing Back: Word, 5:00 pm

Sept 29: Bouncing Back: Excel, 5:00 pm

Sept 30: PNG, 3:30 pm

Popcorn Thursdays are September 1, 15, 22, and 29. Free popcorn all day while it lasts!

Respectfully submitted by Susan Colbert on September 12, 2022