

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, September 12, 2022

The September 12, 2022 meeting of the Sparta Public Library Board of Trustees was called to order by Vice President Peggy Petkas in the meeting room at 6:00 p.m.

Members Present:

Don Adams	Amy Kloos
Randy Bertetto	Peggy Petkas
Anne Bourner	Susan Polino
Bob Taylor	Richard Cavalier - Absent
Steven Gerlach	

Others Present: Susan Colbert, Library Director

Minutes:

The minutes of the June 6, 2022 meeting were reviewed. Several corrections were made. A motion was made and seconded to accept the amended minutes. The motion carried unanimously.

Correspondence:

A letter was received from Susie Bilderback requesting we approve a rate increase for cleaning fees.

Treasurer's Report - Anne Bourner

The treasurer's report for the months of July and August, 2022 were reviewed by the Board. It was moved by Don and seconded to accept each of the reports. The motion carried unanimously.

The bills paid in September for August were presented and reviewed by the Board. It was moved by Steve and seconded that these bills and any other bills that come in after the meeting date be paid. The motion carried unanimously.

Librarian's Report - Susan Colbert

1. The library received the Per Capita grant check on August 29 in the amount of \$6,040.13.
2. The review of the 2023 Per Capita requirements will start at the October board meeting.
3. The PNG FY 2022 quarterly and final reports have been submitted. The library was awarded the FY 2023 PNG grant in the amount of \$9,564.00. The theme this year will be "Cooking, Creating and Constructing: It's a STEAM Thing".

4. A Public Library Grant was awarded in the amount of \$4,000.00 to train adults in computer usage.
5. A coffee area for adults has been set up using the remainder of the Humanities Grant. The program, entitled "Coffee by the Books," will discuss a variety of topics each week.
6. The library application for the second Humanities Grant was denied due to a large response from applications from other libraries.
7. H.E.C. cleaning services have raised their rates from \$300/month to \$495/month. A motion was made to accept the rate increase. The motion was moved and seconded. Motion carried unanimously.
8. A discussion proceeded about an old water fountain that has been in building since inception. Joe Deutschmann has been contacted to assess the need for a new or updated fountain.
9. Bradley Painting has pressure washed and painted the library.
10. E-rate is a federally funded program that provides discounts to schools and libraries for broadband and communications services. A motion was made by Anne to hire an E-rate consultant to file necessary forms for broadband and communication services. The motion was seconded and was carried unanimously.
11. The summer reading program was very successful and well attended.

Amy made a motion to accept the Librarian's report. The motion carried unanimously.

Old Business - none

New Business

The Friends of the Library Book sale yielded a profit of \$1,385.00.

A discussion ensued about a "space program" that would bring in a speaker and provide telescopes for patrons to check out. The Friends will consider funding this program.

April 1, 2023 will be the date for the coming Glitter in the Night.

Committee appointments will stay the same this coming year with the addition of Randy to the Community Relations committee.

Public Comments

Several of our patrons have inquired about the possibility of putting in an automatic door to improve the accessibility for patrons with physical limitations. There is a possibility of using the ADA to fund this improvement.

One of our community members is visually impaired and has inquired if Braille newspapers could be available.

A motion was made to adjourn. Motion carried unanimously.

The next meeting will be on Monday, October 3, 2022.

Respectfully submitted,
Susan Polino
Library Board Secretary