

Workforce Development 2021-2022 Participant Survey

Name: _____

Phone number: _____

Email Address: _____

Take a look at all the classes offered and please let us know the following information so we can better serve you. Once completed you can email this form to spartaillinoislibrary@gmail.com, fax to 618-443-2952, or take a picture with your cell phone and text it to 618-443-8086 or you may drop it off at the library.

Please select the best days of the week and time for you:

- | | |
|------------------------------------|--|
| <input type="checkbox"/> Monday | <input type="checkbox"/> Afternoon (3:30-5:00) |
| <input type="checkbox"/> Tuesday | <input type="checkbox"/> Evening (5:00-6:30) |
| <input type="checkbox"/> Wednesday | <input type="checkbox"/> Saturday morning |
| <input type="checkbox"/> Thursday | <input type="checkbox"/> Saturday afternoon |
| <input type="checkbox"/> Friday | |
| <input type="checkbox"/> Saturday | |

Please select the classes that you are interested in:

- Dress for Success
- How to Complete an Application
- Phone Etiquette
- Keyboarding
- Resume Writing
- Microsoft Word
- Microsoft Excel
- Microsoft Publisher
- Microsoft PowerPoint

Please call the library at 618-443-5014 for any questions.