

**Librarian's Report**  
**For June 7, 2021 Meeting**

**1. Illinois Heartland Library System Non-Resident Fee Survey**

Public libraries are required to vote each year about participating in the “Non-Resident Services Program.” The State Library began this program in 2003 to provide better service to non-residents. If the board approves our library’s participation, an on-line form is filled out and submitted to the Illinois Heartland Library System. The form includes the following points:

- a. Is the library going to participate in the program from July 1, 2021 to June 30, 2022?
- b. Will the library continue using the general mathematical formula to compute the non-resident fee?
- c. What is the cost for the non-resident card?
- d. What was the date of the vote?

*For your consideration:* The board needs a motion, discussion, and vote to participate in the Non-Resident Fee Program and answer the required questions.

**2. IPLR (Illinois Public Library Annual Report) has been submitted.**

**3. Board Meeting Calendar for FY2021-2022**

September 13, 2021	6:00 pm
October 4, 2021	6:00 pm
November 1, 2021	6:00 pm
December 6, 2021	6:00 pm
January 3, 2022	6:00 pm
February 7, 2022	6:00 pm

March 7, 2022	6:00 pm
April 4, 2022	6:00 pm
May 2, 2022	6:00 pm
June 6, 2022	6:00 pm

*For your consideration:* We need a motion, discussion and vote to approve the schedule of library board meetings from September 2021 to June 2022.

#### **4. Holiday Closure Dates**

IHLS would like a list of all days that the library will be closed. Here are a few dates that need board approval in order to give staff a longer holiday:

Nov. 26 & 27    Friday & Saturday after Thanksgiving

Apr. 3            Saturday after Good Friday

*For your consideration:* We need a motion, discussion and vote to close the library for these dates.

*Something else to note is that Christmas Day and New Year's Day are on Saturdays this year. Monday, December 27 will be the Christmas closure and Monday, January 3 will be the New Year's closure per the City Hall schedule.*

#### **5. Paying bills in July and August**

*For your consideration:* Since the board does not meet in July or August, we need a motion, discussion and vote to pay the bills for these two months.

#### **6. Change possibilities in library procedures**

Many establishments, including libraries, have changed their mask-wearing policies to allow vaccinated patrons entrance without masks. In

many libraries, in-house programming is being considered. What procedure changes could benefit our library?

**7. Closed Session Review**

Closed sessions are to be reviewed every six months.

Motion, discussion and vote follow after returning to Open Session.

**8. Events**

<b>June 2</b>	<b>Summer Reading “Goats”</b>	<b>10:00 – 11:00 am</b>
<b>June 7</b>	<b>Board Meeting</b>	<b>6:00 pm</b>
<b>June 9</b>	<b>Summer Reading “First Responders”</b>	<b>10:00 – 11:00 am</b>
<b>June 16</b>	<b>Summer Reading “Farm Bureau”</b>	<b>10:00 – 11:00 am</b>
<b>June 23</b>	<b>Summer Reading “Chalk Art”</b>	<b>10:00 - 11:00 am</b>

**Respectfully submitted by Susan Colbert on 6/7/21**