

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

March 8, 2021

A special meeting of the Sparta Public Library Board of Trustees was called to order March 8, 2021 at 6:15 p.m. by Vice-President Peggy Petkas in the meeting room.

Members Present:

Steven Gerlach
Don Adams
Anne Bourner

Peggy Petkas
Bob Taylor
Amy Kloos

Absent: Richard Cavalier
John Clendenin

Others Present:

Susan Colbert, Library Director Kyle Daniel, Asst. Director

Susan Colbert reported that Corey Rheinecker said the library should begin the fiscal year with 210,000-213,000. After looking at past budget, there was a discussion about approaching the city financial officer and Corey to get a firm figure for the fiscal year 2021-22.

Discussion was also held concerning a Facility Plan to prepare for an emergency of unexpected expenses.

Bob Taylor moved and Amy Kloos seconded a motion to meet with the finance commissioner and city manager to discuss the library's finances. Motion carried unanimously. Peggy Petkas will contact the city for a meeting date and time.

- Find out exact amount for next year's budget
- Explain some upcoming needed expenses
- Point out lack of funding from Friends due to the Pandemic

Bob Taylor moved and Don Adams seconded a motion to purchase needed items if funds are not rolled over. Motion carried unanimously

Needed items: Refrigerator, printer, 6 computers, chairs (patrons and staff), faucets, on demand hot water heaters, maintenance contract for computers

Anne Bourner moved and Amy Kloss seconded a motion to accept renewal offer #1 from Clearwave for telephone communication. Motion carried unanimously.

Renewal Offer #1: 200/40 Mbps Fiber Connection, 2 Analog Phone Lines over Fiber unlimited LD

This will amount to a savings of \$40/month with faster speeds

Amy Kloos moved and Bob Taylor seconded a motion to adjourn. Motion carried unanimously.

The next meeting is April 5, 2021

Respectfully submitted,
Anne Bourner