

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday,
April 5, 2021

The April 5, 2021 meeting of the Sparta Public Library Board of Trustees was called to order by President Richard Cavalier in the meeting room at 6:05 p. m.

Members Present:

Don Adams

Anne Bournier

Richard Cavalier

John Clendenin

Steven Gerlach

Amy Kloos

Peggy Petkas

Bob Taylor Absent

Others Present:

Susan Colbert, Library Director

Kyle Daniels, Assistant Director

Minutes

The minutes of March 8, 2021 Special Meeting were read. Anne Bournier moved and Peggy Petkas seconded the motion to accept the minutes. The motion carried unanimously.

Correspondence

None

Treasurer's Report—Anne Bournier

The Treasurer's report for each fund for the month of March 2021 was reviewed by the Board. It was moved by Steven Gerlach and seconded by Don Adams to accept each of the reports. The motion carried unanimously.

The bills for March 2021 to be paid in April 2021 were reviewed by the Board. It was moved by John Clendenin and seconded by Anne Bournier that these bills and any other regular monthly bills that come after the meeting date be paid. The motion carried unanimously.

Librarian's Report—Susan Colbert

1. Project Next Generation grant application was submitted with requested funds of \$8,032.00 to cover the costs.

2. E-rate Forms 470 and 471 were submitted with a funding request of \$3,840.00.
3. Clearwave Communications three-year contract was signed. The cost per month for internet access is \$400.00 and a \$0 cost for telephone.
4. There have been eight PNG programs so far.
5. Susan Colbert will begin work on the Illinois Public Library Report (IPLAR) this month.
6. Reupholstering of chairs for easier cleaning should begin soon.

Anne Bourner moved and Peggy Petkas seconded that the Librarian's Report be accepted. The motion carried unanimously.

Old Business

None

New Business

Peggy Petkas reported on the meeting with the City concerning the Library Budget for 2021-2022.

The Board discussed possible replacements for Domenica Mc Donald and John Clendenin. Each will be contacted to see if they are willing to serve.

It was moved by Anne Bourner and seconded by Amy Kloos to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 7:13 p.m.

Next meeting will be Monday, May3,2021.

Respectfully submitted,
Steven Gerlach
Secretary of the Board