

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, November 2, 2020

The November 2, 2020 meeting of the Sparta Public Library Board of Trustees was called to order by President Richard Cavalier in the meeting room at 6:02 p. m.

Members Present:

Don Adams

Anne Bourner

Richard Cavalier

John Clendenin

Steven Gerlach

Amy Kloos

Domenica McDonald

Peggy Petkas

Bob Taylor

Others Present:

Susan Colbert, Library Director

Kyle Daniels, Assistant Director

Minutes

The minutes of October 5, 2020 were read. John Clendenin moved and Domenica McDonald seconded the motion to accept the minutes as corrected. The motion carried unanimously.

Correspondence

None

Treasurer's Report—Anne Bourner

The Treasurer's report for each fund for the month of October 2020 was reviewed by the Board. It was moved by Amy Kloos and seconded by Bob Taylor to accept each of the reports. The motion carried unanimously.

The bills for October 2020 were reviewed by the Board. It was moved by Peggy Petkas and seconded by Domenica McDonald that these bills and any other regular monthly bills that come after the meeting date be paid. The motion carried unanimously.

Librarian's Report—Susan Colbert

1. Susan Colbert reported on the requirements that must be met to get the Per Capita grant.

2. It was moved by Don Adams and seconded by Domenica McDonald that the staff Christmas dinner party be held when pandemic conditions allow.
3. A memorial gift of \$100.00 was received in memory of Curt Holland.

Steven Gerlach moved and Amy Kloos seconded that the Librarian's Report be accepted. The motion carried unanimously.

Old Business

No current information from the City on employee raises has been received.

New Business

It was agreed to delay the Board Christmas party.

It was moved by Amy Kloos and seconded by Bob Taylor to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:29 p.m.

Next meeting will be Monday, December 7, 2020

Respectfully submitted,
Steven Gerlach
Secretary of the Board