

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday, September 14, 2020

The September 14, 2020 meeting of the Sparta Public Library Board of Trustees was called to order by President Richard Cavalier the main study area at 6:00 p. m.

Members Present:

Don Adams	Amy Kloos
Anne Bourner Absent	Domenica McDonald
Richard Cavalier	Peggy Petkas
John Clendenin	Bob Taylor
Steven Gerlach	

Others Present:

Susan Colbert, Library Director
Kyle Daniels, Assistant Director

Minutes

The minutes of the June 8,2020 were unavailable.

Correspondence

A thank you was received from Anne Bourner for her brother, Robert.

Treasurer's Report—Anne Bourner

The Treasurer's report for each fund for the month of July 2020 was reviewed by the Board. It was moved by John Clendenin and seconded by Peggy Petkas to accept each of the reports. The motion carried unanimously.

The Treasurer's Report for each fund for the month of August 2020 was reviewed by the Board. It was moved by Peggy Petkas and seconded by Bob Taylor to accept each of the reports. The motion carried unanimously.

The Treasurer's Report for each fund for the month of September 2020 was reviewed by the Board. It was moved by Bob Taylor and seconded by John Clendenin to accept each of the reports. The motion carried unanimously.

The bills for June, July and August 2020 were reviewed by the Board. It was moved by Bob Taylor and seconded by Don Adams to pay the bills presented and

other regular monthly bills that come after the meeting date. The motion carried unanimously.

The bills for September 2020 were reviewed by the Board. It was moved by John Clendenin and seconded Bob Taylor that these bills and any other regular monthly bills that come after the meeting date be paid. The motion carried unanimously.

Librarian's Report—Susan Colbert

1. The Per Capita requirements for 2021 have not yet been posted.
2. The \$5,377.50 Per Capita funds for 2020 have not yet been received.
3. The Library Personnel have finished the required sexual harassment training.
4. The Illinois Public Library Annual Report (IPLAR), PNG Quarterly and Final Reports and the Live and Learn Mini-Construction grant final reports have each been submitted.
5. Due to the Covid-19 outbreak, the Summer Reading Program attendance was much smaller than normal.
6. The Library received a \$9,000.00 grant for Project Next Generation for 2021.
7. Grants for PPE and Back to Books have been submitted.
8. Scott Linders provided volunteer time to clean the raised flower beds and along the sidewalks.
9. After discussion about other nearby libraries re-opening procedures, the Board agreed to loosen restrictions for young people between the ages of 6 to 17. However, each must be accompanied by a family member 18 or older and no more than two at a time.

Steven Gerlach moved and Bob Taylor seconded that the Librarian's Report be accepted. The motion carried unanimously.

Old Business

Peggy Petkas reported that depending on the current pandemic, Glitter might have to be cancelled or modified. That would put a financial strain on the Library budget.

New Business

None

It was moved by Amy Kloos and seconded by Bob Taylor to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 6:50 p.m.

Next meeting will be Monday, October 5,2020

Respectfully submitted,
Steven Gerlach
Secretary of the Board