

**Librarian's Report**  
**For June 1, 2020 Meeting**

**1. Updates**

**a. Board Meeting Calendar**

Meeting dates for September 2020 – June 2021

**b. IHLS Non-Resident Fee Survey**

Public libraries are required to vote each year about participating in the “Non-Resident Services Program.” If the board approves our library’s participation, an on-line form is filled out and submitted to the Illinois Heartland Library System. The form includes the following points:

- a. Is the library going to participate in the program from July 1, 2020 to June 30, 2021?
- b. Will the library continue using the general mathematical formula to compute the non-resident fee?
- c. What is the cost for the non-resident card?
- d. What was the date of the vote?

*For your consideration:* The board needs a motion, discussion, and vote to participate in the Non-Resident Fee Program and answer the required questions.

**c. Makeup meeting in July or August**

The April 2020 meeting was cancelled due to COVID-19 issues. Normally, the board does not meet during July and August. Should a makeup meeting be scheduled either in July or August?

*For your consideration:* The board needs a motion, discussion and vote to have a makeup meeting and the date for it.

**d. July & August payment of bills**

*For your consideration:* The board needs a motion, discussion and vote to pay July and August bills.

**e. Summer Reading Possibilities**

I have spoken with Stacie Hicks about reading books online and creating craft project kits that can be picked up at the library. We still have some issues that need ironed out.

**f. Closed sessions review**

Closed sessions are to be reviewed every six months. Motion, discussion and vote follow after returning to Open Session.

**g. Reopening procedures**

While we had discussed procedures for reopening at last month's board meeting, no definite plans were decided. Since then there's been more information that's been discussed through the various library outlets such as ILA, ALA, IHLS, directors' chats, etc.

**2. Upcoming Events:**

**June 1                      Possible re-opening of the library**

**Respectfully submitted by Susan Colbert on 6/1/20**