

MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

May 4, 2020

The regularly scheduled meeting of the Sparta Public Library Board of Trustees was called to order by President, Richard Cavalier, on May 4, 2020 at 6:05 p.m. in the main study area and Zoom.

Members present:

Amy Kloos
Don Adams
Ann Bourner

Steve Gerlach
Peggy Petkas
Richard Cavalier

Bob Taylor

Absent:

Domenica McDonald
John Clendenin

Susan Colbert, Librarian Assistant Librarian: Kyle Daniels

Minutes: The minutes were read with one correction to change the wording to state "The Shop". Ann Bourner moved and Bob Taylor seconded that the minutes be approved with the correction.

Correspondence: No correspondence

Treasurer's Report:

After review of the report, it was moved by Peggy Petkas and seconded by Amy Kloos, to accept the Treasurer's Report as presented. It was moved by Don Adams and seconded by Bob Taylor to pay all outstanding bills and any other outstanding bills due before the next board meeting. Motion carried unanimously.

Librarian's Report:

The employed library workers have been able to work if they choose, but no more than their assigned hours.

The library staff has been making face masks for the community—

The summer reading program will not be held this summer due to the Covid 19 virus.

The left-over PNG money will be used to buy books for 18 and under.

Susan Colbert reported that \$540 has been made in memory of Lois Cunningham.

Ann Bourner moved and Steve Gerlach seconded that the librarian's report be approved. Motion carried.

New Business:

There was discussion regarding the opening of the library due to the Covid 19 virus. Susan Colbert will investigate as to what rules other libraries are setting. The board suggested the following rules.

- No access to the bathrooms,
- Only 10 people in the library at one time,
- 15 minutes time limit to use the library,
- Everyone is to wear a mask
- No children under 18 will be allowed in library,
- No computer gaming,
- No computer uses except for job applications.

Old Business:

None

The next meeting will be June 1, 2020. The meeting closed at 6:50.

Respectfully submitted,

Peggy Petkas
Secretary –Pro Tem