

MINUTES OF THE SPARTA Public Library board of trustees

Monday, February 3, 2020

The February 3, 2020 meeting of the Sparta Public Library Board of Trustees was called to order by Vice President Peggy Petkas in the main study area at 7:03 p.m.

Members Present:

Don Adams	Absent	Amy Kloos	
Anne Bourner		Domenica McDonald	
Richard Cavalier	Absent	Peggy Petkas	
John Clendenin		Bob Taylor	Absent
Steven Gerlach			

Others present: Susan Colbert, Library Director
Kyle Daniels, Assistant Director

Minutes

The minutes of the January 6, 2020 meeting were reviewed. It was moved by Anne Bourner and seconded by Domenica McDonald to accept the minutes as corrected. Motion carried unanimously.

Correspondence

A \$50.00 donation was received from Kay Hapke.

A thank you was received from the Sparta Food Pantry for donations from the library fine forgiveness program.

Treasurer's Report – Anne Bourner

The Treasurer's report for each fund for the month of January 2020 was reviewed by the Board. It was moved by Steven Gerlach and seconded by John Clendenin to accept each of the reports. The motion carried unanimously.

The bills for January 2020 were reviewed by the Board. It was moved by John Clendenin and seconded by Amy Kloos to pay the bills presented and other regular monthly bills that come after the meeting date. The motion carried unanimously.

Librarian's Report – Susan Colbert

1. The Library staff observed that several libraries they visited in January offered coffee for sale to their patrons. They wondered if we might want to do the same. A discussion brought up the questions of the new carpet that has just been laid and the concern for stains, the probable question of if coffee then why not soda, etc., and the overall logistics. No action was taken on the suggestion.
2. Peggy Petkas reported that the Glitter in the Night was a success.
3. Susan Colbert received information that the mileage rate for business travel went up to \$0.57 per mile. Steven Gerlach moved and John Clendenin seconded that the Board raise reimbursement for business mileage to that rate. The motion carried unanimously.

Anne Bourner moved and John Clendenin seconded that the Librarian's Report be accepted. The motion carried unanimously.

Old Business

John Clendenin moved and Steven Gerlach seconded that the Library charge \$0.30 per page for copying black and white material and \$0.50 per page for color material. The motion carried unanimously.

New Business

After discussion, Anne Bourner moved and Amy Kloos seconded that the Board hire Angela Lueth to paint the restroom walls. The motion carried unanimously.

It was moved by Steven Gerlach and seconded by Domenica McDonald to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 7:10 p.m.

Next meeting will be Monday, March 2, 2020.

Respectfully submitted,

Steven Gerlach

Secretary of the Board