

Librarian's Report
For May 4, 2015 Meeting

Updates: Highlighted areas *may* need Motion, Discussion and Vote

Non-resident Fee

Each public library is required to vote each year about participating in the "Non-Resident Services Program." This is the program the State Library began in 2003 to provide better service to non-residents. If the board approves our library's participation, a letter is sent to the Illinois State Library. The letter needs to include the following points:

- a. Is the library going to participate in the program from July 1, 2015 to June 30, 2016?
- b. Will the library continue using the general mathematical formula to compute the non-resident fee?
- c. What is the cost of the non-resident card?
- d. What was the final vote by the board?
- e. What was the date of the vote?

For your consideration: The board needs to make a motion, have discussion and vote on participating in the state-wide non-resident program for July 1, 2015 to June 30, 2016. The fee will be \$__63__ and is based on the general mathematical formula as prescribed by Illinois State Law.

Per Capita Payment & Per Capita Requirements:

We received the Per Capita grant of \$5377.00 on 4/8/15.

The Illinois State Library has listed the requirements for the 2016 Per Capita grant. The requirements are included in your handouts and listed below.

FY2016 Requirements

FY2016 Requirements

Annual Report — The library must have a current Illinois Public Library Annual Report (IPLAR) on file with the Illinois State Library. The IPLAR deadlines are detailed in the Illinois Compiled Statutes (ILCS):

- For municipal (city, incorporated town, village or township) libraries, the report shall be submitted within 60 days after the expiration of the fiscal year [75 ILCS 5/4-10].
- For public library districts, the report shall be submitted on or before September 1 of each year [75 ILCS 16/30-65].
- Non-compliance/non-submission of the IPLAR is a violation of Illinois library law and jeopardizes a public library's receipt of grant funding from the Illinois State Library. Grants affected include, but are not limited to, Public Library Per Capita and Equalization Aid; Live and Learn Public Library Construction; and Library Services and Technology Act.

Standards Chapter Review — Library staff will review and report on progress in meeting Chapter 5, "Technology," of *Serving Our Public 3.0: Standards for Illinois Public Libraries, 2014*.

Educational Programs and Training Opportunities for Patrons — Identify educational programs and training opportunities the library currently provides to its patrons. If the library does not currently provide such programs and training, how does the library meet or plan to meet the needs of the patrons?

Technology — Library staff and board will complete the EDGE Assessment, which is supported by the Illinois State Library and provided at no charge to your library. If the library already completed the assessment, it does not have to be repeated.

Trustees — The library board, having previously analyzed the library's finances and fiscal climate, will identify and describe how library funds are used to support educational programs and training opportunities for patrons. The library board and staff will engage in a discussion on how the library fosters resource sharing. Provide an example of how the library has expanded or improved resource sharing for its patrons.

June Board Meeting

I will be at SPLMI (Statewide Public Library Management Institute) on June 1st which is the next board meeting. Does the board want to keep the meeting on June 1st or change it to June 8th?

July 4th Closing

The 4th of July is on Saturday this year. Will the library be closed on Friday, July 3rd as well as Saturday, July 4th?

Updates:

4-3-15 Two new employees, Dara Wilson and Andrea Grau began work. They are quick learners and are working out well.

4-14-15 Eight participants from the Hayer Senior Center attended "Senior Gaming" at the library. They have asked for another gaming date for May.

4-14-15 The library received notice from the Civil Air Patrol that we will be receiving a flight simulator.

4-18-15 The Chalk It Up sidewalk art event held on the library's east parking lot received many favorable comments from the 20 participants, the art teachers, judges and spectators. Anne Bourner & I would like to request another stipend from Lambda State Educational Studies for a fall chalk art event.

4-22-15 Jill & I presented a "Book Page Craft" at Cedarhurst. Thirteen residents made a craft using pages from old books and a silhouette of birds sitting on a branch. The residents enjoyed the project and requested that we come back again for another craft day.

4-23-15 The library received a fully executed contract from the Illinois State Library and the office of Jesse White for the Live & Learn mini-construction grant. We have not received payment for the grant yet. According to Mark Schaffer from the State Library, "*State government continues to be plagued by delays in state payments. Recipients of recent Live and Learn Construction Grant awards have averaged a six to nine month delay before receiving payments.*"

5-2-15 Fly-in at the Sparta Airport of the Young Eagles from the Illinois Civil Air Patrol. Flight University participants as well as Chalk It Up participants will be allowed, with signed parental permission, to enjoy a flight.

5-12-15 A reminder that Michael Hall will meet with board members on this date at 1:00 about disposing of old library records.

Upcoming Events:

May 4 Library Board Meeting 7pm

May 7 Flight University 3:30-5:00pm

May 13	Movers & Shakers Story Time (ages 0-5 yrs.)	11am
May 14	Flight University	3:30-5:00 pm
May 19	Cedarhurst Tour of the Library	10:00 am
May 20	Movers & Shakers Story Time (ages 0-5 yrs.)	11:00am
May 21	Flight University Graduation	5:00 – 6:30 pm
May 25	Closed	
May 26	Senior Citizens Gaming	9:30 am
May 26	Summer Reading Registration Begins	

Respectfully submitted by Susan Colbert on 5/4/15