

## MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES

Monday October 6, 2014

The October 6, 2014 meeting of the Sparta Public Library Board of Trustees was called to order by Vice-President Richard Cavalier in the main study area at 7:00 p. m.

### Members Present:

Don Adams            John Clendenin  
Anne Bourner        Steven Gerlach  
Richard Cavalier    Bob Taylor

### Absent:

Domenica McDonald  
Peggy Petkas  
Fran Vallo

### Others Present:

Susan Colbert, Library Director  
Brian Ward, Laserware  
Tony Hayden, Laserware

The meeting opened with a presentation by the representatives of Laserware to purchase six new computers, install them and maintain them per contractual bid. The Board had several questions which were answered. The presentation and answers were clear and straight forward.

The minutes of the September 8, 2014 meeting were reviewed. It was moved by Anne Bourner and seconded by Bob Taylor to accept the minutes. Motion carried unanimously.

### **Correspondence**

Domenica McDonald sent a Thank You for the flower basket that the Board sent after her surgery.

### **Treasurer's Report**—Anne Bourner

The Treasurer's report for each fund for the month of September 2014 was reviewed by the Board. It was moved by Don Adams and seconded by John Clendenin to accept each of the reports. The motion carried unanimously.

The bills for October 2014 were reviewed by the Board. It was moved by Steven Gerlach and seconded by Don Adams to pay the bills presented and other regular monthly bills that come after the meeting date. The motion carried unanimously.

**Librarian's Report**—Susan Colbert

1. Susan Colbert presented closing dates for the library through the end of the year. As these dates correspond with the City's holiday closings, it was moved by Anne Bourner and seconded by Bob Taylor that the Board approve the dates. The motion carried unanimously.
2. Discussion took place concerning the purchase of new computers from Laserware. Laserware currently maintains our computers, servers and other computer needs in accordance with Heartland Library System protocols. Another company we contacted for bids did not provide bids. A motion was made by Bob Taylor and seconded by John Clendenin to accept the Laserware bid. The motion carried unanimously.
3. The Board considered joining the Sparta Chamber of Commerce. Don Adams moved and John Clendenin seconded that the Library join. The motion carried unanimously.

Anne Bourner moved and Bob Taylor seconded that the Librarian's Report be accepted. The motion carried unanimously.

**Old Business**

None

**New Business**

It was moved by John Clendenin and seconded by Steven Gerlach that the Harms' bid for work on the planters be accepted. The motion carried unanimously.

Don Adams moved and Anne Bourner seconded that the meeting adjourn. The motion carried unanimously. The meeting adjourned at 8:40 p. m.

Respectfully submitted,  
Steven Gerlach  
Secretary of the Board