**MINUTES OF THE SPARTA PUBLIC LIBRARY BOARD OF TRUSTEES**

Monday, April 4, 2016

The April 4, 2016 meeting of the Sparta Public Library Board of Trustees was called to order by President Domenica McDonald in the main study area at 7:05 p. m.

Members Present: Absent:

Don Adams Domenica McDonald Richard Cavalier

Anne Bourner Peggy Petkas Bob Taylor

John Clendenin

Steven Gerlach

Others Present: Susan Colbert, Library Director

**Minutes—Steven Gerlach**

The minutes of the March 7, 2016 meeting were reviewed. It was moved by Anne Bourner and seconded by Don Adams to accept the minutes as corrected. Motion carried unanimously.

**Correspondence**

The Board received a thank you for “A job well done.” From the Methodist Church.

The Board received a thank you from Margo Mattin for the flowers for Fran Vallo’s funeral.

**Treasurer’s Report**—Anne Bourner

The Treasurer’s report for each fund for the month of March 2016 was reviewed by the Board. It was moved by John Clendenin and seconded by Peggy Petkas to accept each of the reports. The motion carried unanimously.

The bills for April 2016 were reviewed by the Board. It was moved by

Steven Gerlach and seconded by Peggy Petkas to pay the bills presented and other regular monthly bills that come after the meeting date. The motion carried unanimously.

**Librarian’s Report**—Susan Colbert

1. The new Da-Com lease and maintenance agreement will be $139.11 a month instead of the estimated $170.33. It will be billed quarterly. The agreement is good through April 2019.
2. The Library received the Project Next Generation check for $6250.00 to implement “Robotics University.”
3. The Library will receive a Per Capita grant for $3316.20 for this year.
4. Susan conducted two library tours for St. John Lutheran Pre-school.
5. The Library received an additional $50.00 in memory of Fran bringing her total to $2350.00.
6. The Libri Foundation grant has provided the Library $1000.00 for children’s books plus a new science book for grades 2-6 from the Junior Library Guild(JLG) each month for a year.
7. Bevey Louden volunteered to teach computer and digital camera classes.
8. Susan submitted her wish list to give to the Friends which includes an additional receipt printer to check out books more rapidly, an updated security system, a NOAA weather radio, light weight folding tables to replace old tables that had to be discarded because of safety concerns, and a roll-a-way screen.

Steven Gerlach moved and Anne Bourner seconded that the Librarian’s Report be accepted. The motion carried unanimously.

**Old Business**

Domenica McDonald reported that the Board cannot create a fund to pay for Susan’s accumulated unused sick leave.

The Board reviewed possible candidates to take Fran Vallo’s position on the Board. President Domenica McDonald will contact the candidate and the City.

**New Busines**

Domenica Mc Donald confirmed Committee appointments.

It was moved by Peggy Petkas and seconded by Anne Bourner to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 8:35

p.m.

The next Board meeting will be Monday, May 2, 2016 at 7:00 p.m.

Respectfully submitted,

Steven Gerlach

Secretary of the Board

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